

Hillsborough River State Park CSO

Meeting Minutes – February 3, 2026

Call to Order

The meeting was called to order at 6:36 p.m. by President Wade Prevatt.

Attendance

- Wade Prevatt – President (Executive Board)
- Susan Moulton – Vice President (Executive Board)
- Richard Fulton – Treasurer (Executive Board)
- Miranda Brigham – Secretary (Executive Board; attended via phone)
- Harry Lindenmuth – Board Member; Fort Foster Chair
- Danny Pass – Board Member; Media Chair
- Gary – Board Member
- Cary Ann Prevatt – Board Member
- Robert Schultz – CSO Member
- Chris Sardinias – Park Service
- Barbie Covert – Park Service
- Meredith Campbell – Attended via phone

Treasurer's Report – Richard Fulton

Richard presented the January 2026 financial activity. Full account access is still pending due to SunBiz processing, so beginning and ending balances will be updated once access is finalized.

Income Reported for January 2026

Zeffy QR Deposit – January Transactions

Total Deposit: \$2,750.00

Breakdown:

- Listen on the Lawn (QR):
 - Admission: \$80.00
 - Concessions: \$43.00
 - Merchandise: \$97.00Subtotal: \$220.00

- Campground (QR):
 - Ice: \$15.00
 - Firewood: \$140.00

- Singles: \$10.00

Subtotal: \$165.00

- Ranger Station (QR):
 - Ice: \$185.00
 - Firewood: \$1,870.00
 - Stickers: \$250.00
 - Donation: \$10.00

Subtotal: \$2,315.00

Additional Income

- Merchandise Sales – January 2 (Cash): \$50.00

Total Income Reported for January: \$2,800.00

Expenses Reported

- TECO: \$235.56
- Insurance (annual, excluding Haunted Woods): \$1,020.45
- Listen on the Lawn Concessions: \$14.03
- Band – “Pieces of Eight”: \$500.00
- Firewood Delivery Charges: \$95 each (quantity pending confirmation)
- Ice expenses: pending

Total Expenses: To be finalized once full account access is restored.

Notes

- Firewood sales were slower due to the burn ban and wind advisories.
- Three past-due RTK invoices will be paid once account access is restored.
- Final balances will be updated at the next meeting.

Old Business

Washer at the Park

- The park’s washing machine is broken again.
- It remains under warranty until 2028, so replacement is not recommended.
- A repair technician is scheduled for Thursday, February 5th.
- The board will revisit the issue after the technician’s assessment.

New Business

Fort Foster Days – February 14–15, 2026

Report by Harry Lindenmuth

- Five vendors are currently signed up.
- Twelve Seminole reenactors confirmed; more “cowboy” reenactors are needed.
- Discussion on providing food for reenactors; Sue suggested barbecue options from a restaurant or Sam’s Club.

Vendor Fees

- Previous event: only the \$35 trader fee was charged.
- For this event:
 - Trader Fee: \$35
 - Boondocking Fee: \$25
 - Total: \$60 per vendor

Vendor Placement

- Vendors inside the fort must be historically accurate to the Seminole War era.
- Vendors in the parking lot do not require historical accuracy.

Porta-Potties

- CSO owns eight units.
- Cleaning all units will cost \$680.

Volunteers Needed

- 4–6 parking volunteers
- 1 golf cart driver for handicapped visitor transport

Volunteer Meal Donation

- CSO will seek a donated meal for approximately 50 volunteers.

Volunteer Appreciation Day

- March 4, 2026
- 9:30 a.m. – 1:00 p.m.

Respect Your Mother Earth Day – April 18, 2026

Lead: Barbie

- Exploring dunk tank, Boy Scouts, and high school involvement.

- Food truck vendors will be charged \$50 for one day.
- Event runs 10:00 a.m. – 2:00 p.m.
- Volunteers should arrive by 9:00 a.m.
- Meredith will coordinate with Barbie on Earth Day flyers.

Media & Advertising Updates – Danny Pass

- Working to professionalize CSO advertising and branding.
- New Fort Foster flyers, table wraps, and CSO tent banners are in development.
- Danny designs all materials himself.

Fire Team Shirts

- Cheryl (Park Ranger) requested new fire team shirts.
- Approximately 30 shirts needed.
- Simmons Engraving suggested; additional quotes will be obtained.

Haunted Woods

- First planning meeting scheduled for August 4, 2026.
- Volunteer recruitment will begin at that time.

Zeffy Payment Reminder – Wade Prevatt

- Volunteers must wait for the screen to fully display “Thanks for your payment” before releasing merchandise.
- Some payments have timed out before completion, resulting in unpaid items.

Adjournment

The meeting adjourned at 8:40 p.m. by Wade, seconded by Gary