



Hillsborough River State Park Preservation Society
15402 U.S. 301 N., Thonotosassa, FL 33592
CSO President Wade Prevatt - Phone: (813) 952-4739
<https://www.historyandnature.org/>

General Meeting Minutes

Date: Thursday, 8/06/2026

Where: Administrative Building

Executive Board members present: Wade Prevatt, Sue Moulton, and Tricia Demers.
Board members present: Cary Ann Prevatt and Gary Fields
A quorum was not present.

Meeting called to order at 6:32 pm by Wade Prevatt.

Treasurer Report:

General Account:

Beginning Balance: **\$30,098.31**

July 2026 Total **QR** code deposit with Zeffy: **\$1,067.00**

Ranger Station (QR)

Firewood bags: **\$530.00**

Ice: **\$225.00**

Stickers: **\$260.00**

Additional Donations: **\$22.00**

Campground (QR)

Ice: **\$30.00**

Port O Potty July transfer from Fort Foster: **\$468.00**

Expenses Reported:

TECO: **\$177.45**

Paper Pusher – QuickBooks: **\$281.40**

Firewood: **\$840.00**

Ice: **\$177.75**

Park Supplies (NAPA): **\$450.71**

Total Expenses: \$1,927.31

Total Income: \$1,535.00

Net Income: (\$392.31)

Ending Balance: \$31,294.00

Fort Foster July Treasury Report:

Beginning/ Ending Balance: \$12,013.20

New Business:

Discussion this evening primarily focused on Haunted Woods event. (No votes and no motions passed)

We still need a chairperson for the volunteer organizer and for the event.

Justin has not responded to any further calls regarding assisting in the event.

Josh as well has not communicated any further since original contact.

Marie will be participating in the Kid's Zone offering face painting. She would like 2 additional volunteers to help her.

Sue reminded that we need to have confirmed volunteers as well as any future volunteers to complete the paperwork.

Cary is organizing the Trunk-or-Treat. She has reached out to 65 volunteers listed from last year's event and 5 have committed so far.

Danny has posted the need for a DJ for the event on FB.

We have discussed removing the Kid's Scare Trail – creating a Kid's Scare Zone instead. An area with a bounce house, games (activities) and face painting.

Discussion to increase the prices for this year's Food Trucks. Can't vote due to no quorum.

Two food trucks have confirmed (Papa's Grill and Lemonade & Kona Ice). We need the others to confirm/commit, will reach out again.

Discussion of light towers – we need to find out if the park still has the light towers from previous years event. We believe there should be 3 in total at the park.

We will wait until the date is closer to contact the insurance agency to increase the coverage to reflect the event.

The road signage will be taken care of by the park manager – working with the DOT/FWC.

The banner was not hung up yet due to the weather. We will be getting that up soon.

Cary found a lot of wristbands in the trailer to use for Volunteers for food and for admissions.

Danny has started posting and marketing the event on FB.

We had 6 volunteers from sign-up genius for a total (counting CSO members & family) of 17.

Some thoughts/ideas being discussed:

Admission – have admission set up for Haunted Woods and if you want to come in and get food or wander around you shouldn't have to pay. Admission will be one tent with three people collecting money and will be set up on the opposite side of the sidewalk adjacent to the merch. tent. We will put out a donation box – if they want to give, they can.

Trunk-or-Treat agreement – Cary sent to Chris and he advised changing up some wording. Changing "ballfield" to "stage area."

Participation & volunteers' admission – Chris agreed that the day use fee still stands but no requirement for entry fee for the Trunkers' that are setting up.

Danny sent the flyers, but were in a Google file and couldn't be opened.

Those in attendance discuss what is the quantity of volunteers and time prior to event that we draw the line and cancel the event. Consensus being we wait until Mid-September and see what the numbers are. Would 50 be the final number of confirmed volunteers to cancel?

We will be providing a map of the directions for the event. Maybe this is something Danny can help with?

Check with local ROTC to provide parking assistance.

Still need to reconnect with the Zephyrhills Rotary for volunteers and maybe a Treasurer.

Sue found paperwork that showed there were meetings every 2 weeks in August and every week in September up to the event. Those present reviewing calendars to set the upcoming meeting dates to plan and discuss updates for the Haunted Woods event.

August – Second HW Meeting – Wednesday, 8/19 at 6:30pm

September – weekly HW meetings:

Thursday, 9/3 at 6:30pm

Wednesday, 9/9 at 6:30pm & Monthly CSO Meeting

Thursday, 9/17 at 6:30pm (Green Light Decision)

Wednesday, 9/23 at 6:30pm

October – Haunted Woods Meetings and Preparation:

Thursday, 10/1 at 6:30pm

Wednesday, 10/7 at 6:30pm & Monthly CSO Meeting

Thursday, 10/15 – set up and dry run

Post-Event Schedule:

Sunday, 10/18 – 9am Clean-Up (coffee and donuts will be provided)

Fort Foster:

Fort Foster Candlelight December 12th -13th, 2026

Fort Foster Days February 13th -14th, 2027

Adjournment time: 7:22pm

Minutes recorded by Tricia Demers, Secretary

Next HW Meeting: 8/19/2026 at 6:30 pm in Admin.

Next CSO Meeting: 9/9/2026 at 6:30 pm in Admin.