



Hillsborough River State Park Preservation Society
15402 U.S. 301 N., Thonotosassa, FL 33592
CSO President Wade Prevatt - Phone: (813) 952-4739
<https://www.historyandnature.org/>

Fort Foster After Action Meeting

Date: Tuesday, 3/03/2026

Executive Board members present: Wade Prevatt, Sue Moulton, Richard Fulton, Miranda Brigham- via Teams.
Board Members in attendance: Harry Lindenmuth, Danny Pass, Cary Prevatt, Gary Fields, Rick Cheverie, Ruth Cheverie
CSO Members in attendance: Robert Schultz, Robert Chapman
Other Attendees: Louis Ferris- via phone, Trish Demers- via Teams
Park Staff in attendance: Chris Sardinas

Meeting called to order at 6:34 PM by Wade Prevatt

- Louie praised the CSO for doing an excellent job running the event even though there wasn't any use of black powder. He noted that the hours felt long and suggested that we adjust to 10 -3 pm. Also suggested that we make more microphone announcements to inform visitors about demonstrations, facts and scheduled activities about 5 minutes prior to starting. He felt that the agenda was very helpful.
- Harry also stated that the CSO performed exceptionally well, he felt the event had a strong turnout and had satisfied vendors. He said that the food was well received and the vendors were happy. It was mentioned that vendors must receive prior approval for any items they plan to sell or demonstrate (tomahawks, archery, blow darts, etc.) so that the CSO and Rangers are aware of any potential dangers and can prepare safe and proper demonstration areas ahead of time. Would like to add a spot for sales items and note if additional space is needed for demonstrations on the vendor registration form for next year.
- Sue thanked all volunteers who helped and expressed a desire for more volunteer participation, not just board members. In addition to Harry, Sue would like to see the addition of an "outside" Chairperson to help with Fort Foster. This position would help organize everything outside of the entrance before the Fort area, specifically parking and outside vendors or food trucks.
- Wade stated that he felt the event went well. He did see some new volunteers but would like to encourage more event volunteers in the future. He mentioned that the wooden medallions that Harry made turned out great.
- A discussion was brought up by Robert Schultz that some volunteers may have a feeling of being uninvolved or not invited to CSO events. Miranda suggested holding a pre-event meeting one month before major events that are led jointly by a CSO member and the Park Service's Specialist (PSS). This meeting would be open to all park volunteers, explaining the CSO's role and how they can volunteer and or participate. Volunteers should also be reminded that they are welcome to attend events even if they are not volunteering.
- In the future, it was noted that the CSO events need to get posted on the state website, (Nel Belue- point of contact) also look into radio and or TV promotions 6 months prior.
- Meals served per day: Saturday 34 and Sunday 23.
- Admission: Saturday 218 and Sunday 105.
- Total net income for this event was \$ 2,774.92

Fort Foster After Action Meeting concluded at 7:20 PM and Minutes recorded by Miranda Brigham, Secretary



Hillsborough River State Park Preservation Society
15402 U.S. 301 N., Thonotosassa, FL 33592
CSO President Wade Prevatt - Phone: (813) 952-4739
<https://www.historyandnature.org/>

General Meeting Minutes

Date: Tuesday, 3/03/2026

Executive Board members present: Wade Prevatt, Sue Moulton, Richard Fulton, Miranda Brigham- via Teams.

Board Members in attendance: Harry Lindenmuth, Danny Pass, Cary Prevatt, Gary Fields, Rick Cheverie, Ruth Cheverie

CSO Members in attendance: Robert Schultz, Robert Chapman

Other Attendees: Louis Ferris- via phone, Trish Demers- via Teams

Park Staff in attendance: Chris Sardinas

Meeting called to order at 7:20 PM by Wade Prevatt.

Executive Committee Updates:

Approval of Minutes: Wade Prevatt presented the February minutes for approval. Some members were not able to find previous meeting minutes online so Wade read through February's minutes, and Harry motioned to approve the minutes, Rick seconded, motion passed.

Treasury Report:

Richard presented the February 2026 financials as follows.

Fort Foster Days:

Income: \$3,669.35

- Fort Foster Days Admission (Sat): QR \$230.00 | Cash \$1,950.00

- Additional Event Donations (Sat): QR \$1.00 | Cash \$32.35

- Fort Foster Days Admission (Sun): QR \$330.00 | Cash \$720.00

- Additional Event Donations (Sun): QR \$40.00 | Cash \$17.00

Sutler/ Trader Feed: Cash/Check \$290.00

- Merchandise:

- Coffee Mugs: QR \$10.00 | Cash \$20.00

- Postcards: QR \$4.00 | Cash \$15.00

- Wooden Medallion: QR \$5.00 | Cash \$5.00

- Donation Box at Museum: (no amount listed)

Total Income: QR \$620.00 | Cash \$3,049.35

Expenses: \$894.43

- Tomahawks (Harry reimbursement): **\$73.27**
- Food Purchases:
 - Sam's Club: (Gift Card \$50.00) + **\$145.36**
 - BJ's Club: **\$25.15**
 - PotBellys Catering: \$ **268.75**
- DTF Decals for mugs (10) **\$11.90**
- Port-A-Jon Services: **\$370.00**
- Black Powder: \$657.84 (Jan charge)

Net Income \$2,774.92

Ending Fort Foster Bank Balance \$12,470.20

General Account:

February's Total QR code Deposit with Zeffy: **\$2,153.00**

Ranger Station (QR)

Firewood: **\$730.00**

Ice: **\$210.00**

Stickers: **\$320.00**

Additional donations: **\$21.00**

Campground (QR)

Ice: **\$10.00**

Firewood QR: **\$90.00**

Singles: \$ 0.00

Campground (Cash)

Ice: \$105.00

Firewood Cash: \$280.00

Singles: \$8.00

Additional Income:

Memberships: \$30.00 1 new member (Family) signed up via online QR submission.

HRSP Merchandise Sold at Fort Foster Days:

T-Shirts	(6)	\$100.00 QR, \$50.00 cash
Canvas Tote	(1)	\$10.00 QR
Postcards	(2)	\$2.00 QR
Stickers	(5)	\$10.00 QR, \$15.00 cash
Bags of ice	(6)	\$30.00

Expenses Reported

TECO: \$238.31

MyPaperPusher \$71.40

Firewood \$840.00

Ending CSO Bank Balance \$31,639.46

Rick C motioned to approve the Treasurers Report, Sue M seconded. Motion passed.

Old Business:

- The CSO now has full access to the SouthState Bank account. A separate account for Fort Foster was opened to keep better track of these funds. \$10,000.00 was transferred into it.
- Richard is going to get with Cheryl regarding the requirements for the fire shirts. Chris said they will be undershirts and need to be 100% cotton.
- The washing machine in the Volunteer Village has been repaired under warranty and Walt has been taken off of the contact sheet. Richard said that the repair man suggested we purchase an inline water filter for it.
- The CSO donated items for a S'mores Station and an Ice Cream Bar for the Volunteer Appreciation Day on March 4th. The day before the event, we were asked to provide items for morning coffee. Volunteer Mike donated a coffee urn to the CSO which was greatly appreciated and allowed the station to be effective.

New Business:

- Richard mentioned that we need to have a clean-out day for the Carriage House, March 28th at 9:00 am was set. It is believed that it hasn't been cleaned out in at least 15 years.
- All CSO items stored in Cedar Landing and the Rec Hall will be moved into the Carriage House once cleaned out and room is made available since both Cedar Landing and the Rec Hall are scheduled to be torn down.
- Justin will be removing the remainder of his Halloween items from the Rec Hall by the end of March.

Discretionary Allowances- Sue proposed giving Richard Foulton/Treasurer a small discretionary fund for park needs that may come up. The Board approved \$300 for Richard to use at his discretion without board approval. Sue M motioned to approve the discretionary fund, Harry seconded. Motion passed.

- The President and Park Manager each have a \$5,000 allowance for park needs with a \$1,000 discretionary cap; any amount above that requires Board Approval and receipts must be turned in to the Treasurer.
- The CSO is trying out an additional new Firewood vendor which is charging us \$7.00 per bag and no delivery fee compared to previous companies \$6.50 per bag plus \$95 delivery charge.

Upcoming Events:

Respect Your Mother Earth Day Event- April 18, 2026

- Cary got 50 water canteens donated and will apply a HRSP decal to them for completed Passport giveaways.
- Barbie is wanting Bug/insect themed stamps for Passports.
- CSO will rent a dunk tank.

Listen on the Lawn- Looking to get additional bands for future dates.

Haunted Woods- October 16th-17th 2026.

Media & Advertising Updates:

Danny is working on a new sticker design.

Danny would like for anyone who has picture from past events to email them to him at DannyOPass@gmail.com so that he can use them on the website and social media outlets.

Park Manager Updates:

The CSO would like to Congratulate Chris Sardinias on his new position as the Park Manager.

Next CSO Meeting: 04/07/2026 @ 6:30 PM in the Admin. Building

Sue M. motioned to adjourn the meeting at 8:35 PM, seconded by Harry L., motion passed.

Minutes recorded by Miranda Brigham, Secretary